

# NEVADA STATE CONTRACTORS BOARD

9670 GATEWAY DRIVE, SUITE 100, RENO, NEVADA, 89521 (775) 688-1141 FAX (775) 688-1271, INVESTIGATIONS (775) 688-1150 2310 CORPORATE CIRCLE, SUITE 200, HENDERSON, NEVADA, 89074 (702) 486-1100 FAX (702) 486-1190, INVESTIGATIONS (702) 486-1110 www.nscb.nv.gov

## Do you need assistance completing your application?

### We're here to help!

#### Congratulations on taking the first step to become a licensed

**contractor in the State of Nevada!** The Contractors Board takes pride in its licensees and appreciates the efforts made by each of them to fulfill the obligations and requirements as set out in state law. To best ensure you have a successful and pleasant experience processing your application,



we have the following resources available for you to access, at no extra cost. We hope you find the information and guidance of value as you begin to complete the steps necessary to finalize your application.

#### **Business Assistance Program**

Offered monthly in both our Southern and Northern Nevada offices, this program provides applicants a step-by-step walk through of all application requirements, highlights common mistakes made by applicants that can impede the processing time for an application, offers guidance on exam and bond related information, and much more! Contact a license analyst below for additional information regarding this program.

Henderson	Reno	
4 <sup>th</sup> Friday of each month	3 <sup>rd</sup> Friday of each month	
Lisa Bedsole	Diana Wallace	Barbara Miller
702-486-1100 x1120	775-688-1141 x7814	775-688-1141 x7836

#### Website Video

Don't have the time and/or resources to attend the Business Assistance Program? No problem! We've created a "how-to" video that will walk you through the contractor application. Simply go to <u>www.nscb.nv.gov</u> and you'll find the instructional videos near the bottom half of the homepage. Scroll through until you find "Contractor Application." Click the segment and have your application ready to follow along with this instructional video.

#### Licensing Staff

We understand that even with the above-mentioned resources, you may still have questions or need additional guidance specific to your application and experiences. Our licensing analysts are available Monday through Friday, 8:00 a.m. to 5:00 p.m. to assist you with completing your new license application. In Henderson, call (702) 486-1100 and in Reno, call (775) 688-1141.

Again, thank you for your interest and commitment to join the rank of licensed contractors in the State of Nevada. We appreciate your time and look forward to assisting you in any way possible.